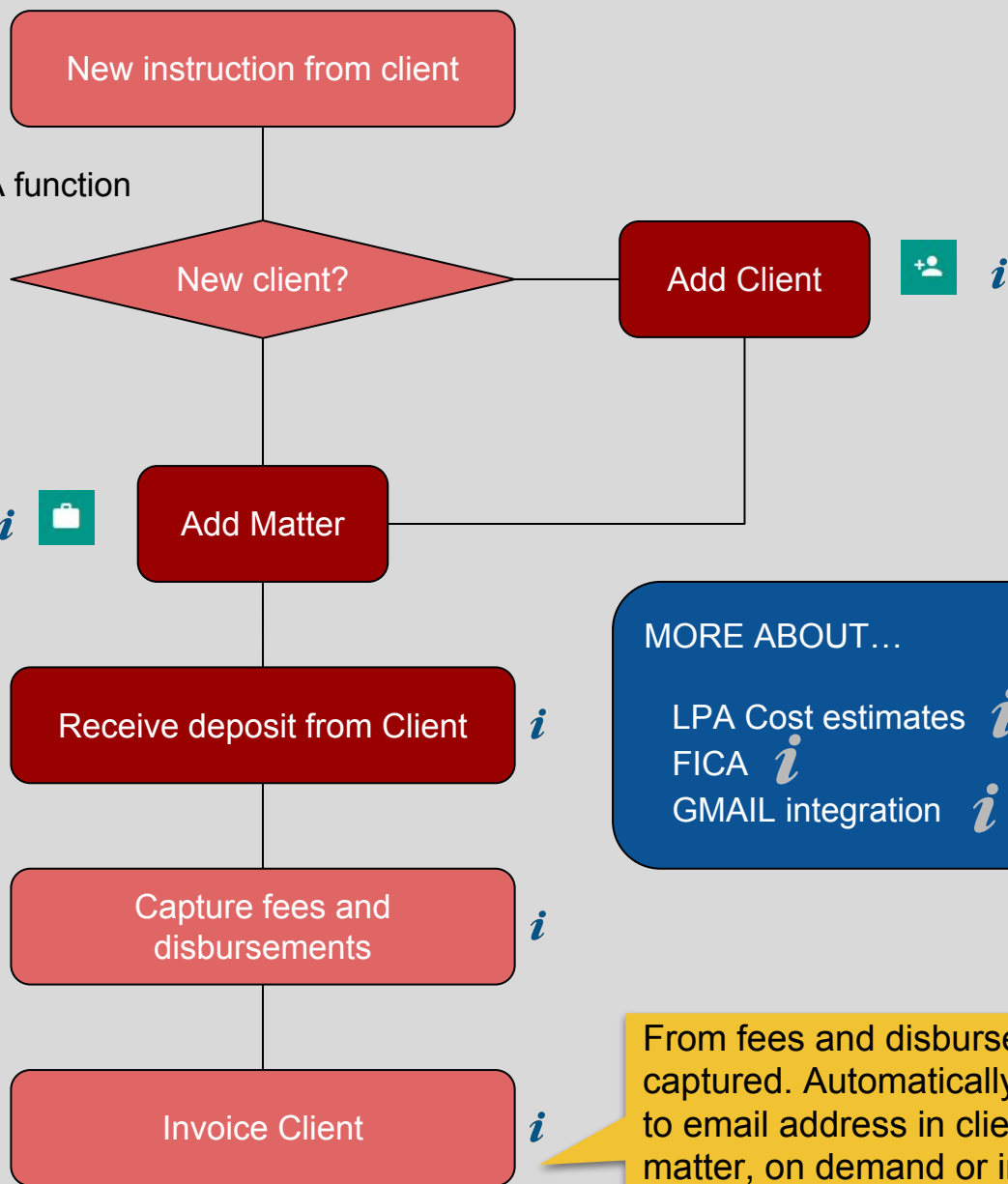


# Fee Earners

*i* for more info on function

Click shape to load LawPracticeZA function



Time-based (consultation), Unitary (perusing per page or travelling per km) or disbursements (Advocates or Expert Witness account).

**MORE ABOUT...**  
 LPA Cost estimates *i*  
 FICA *i*  
 GMAIL integration *i*

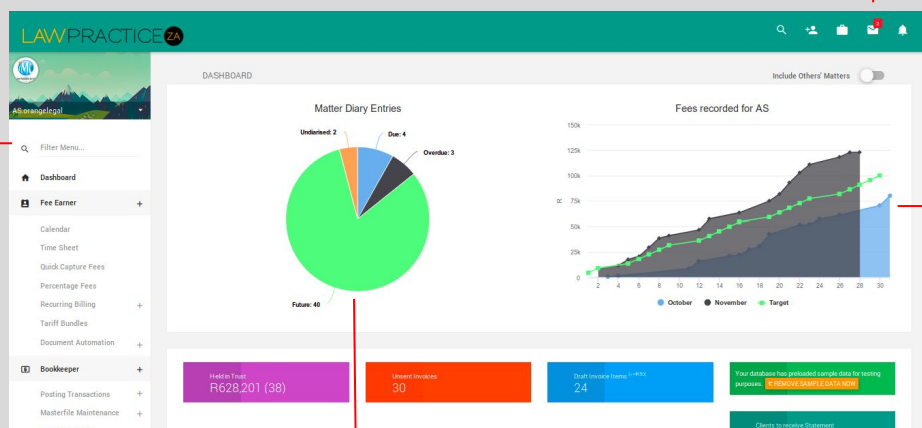
From fees and disbursements captured. Automatically email to email address in client or matter, on demand or in bulk.

Shortcut keys:  
 / for search (then ? for help)  
 \ for menu filter  
 With Matter loaded, Enter to go to Capture fees

LawPracticeZA Dashboard

Icons for Search, new Client and Matter

Menu filter



Fees for month, last month and monthly target

Click for list of due or overdue Matters

**Fee Earner menu options**

- i* Calendar
- i* Time Sheet
- i* Quick Capture Fees
- i* Percentage fees
- i* Recurring Billing
- i* Schedules
- i* Subscriptions
- i* Tariff Bundles
- i* Documentation Automation
- i* Templates
- i* Documents

Unsent Invoices  
29

Draft Invoice Items (>=R50)  
25

Summary of all your WIP, with options to selectively and automatically email proforma invoices, or generate invoices and email.